

**THE ST. PAUL'S SCHOOLS  
POSITION DESCRIPTION**

**TITLE:** Costumer

**DIVISION/DEPARTMENT:** Arts

**REPORTS TO:** Dean of the Arts

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**The St. Paul's Schools** are a family of independent, college-preparatory schools serving more than 1,300 students—infants through grade 12—on a single 120-acre campus in Brooklandville, Maryland. We are coeducational in the Preschool and Lower School divisions with single-gender Middle and Upper Schools. The St. Paul's Schools educate hearts and minds in an inclusive community that is grounded in the Episcopal values of respect, integrity, and spiritual growth. We deepen students' knowledge and nurture their intellectual curiosity so that they can achieve their best and serve in the world with confidence and compassion.

**Position Summary**

The St. Paul's Schools are searching for a part-time Costumer for our Upper School Musical, Upper School Winter Drama, Upper School Spring Drama, and Two Middle School Productions (a play and a musical). Candidates should have demonstrated success as a costumer, extensive knowledge of period-specific aesthetics and current best practices in costuming, and hold a Bachelor's Degree in Costuming, Theatre, or a related field. This person will work closely with our theatre and arts faculty, as well as each director and our set builder, striving to realize the directors' vision for each production.

Believing that every child is a child of God and that trust, understanding, and mutual respect lie at the heart of our community. The St. Paul's Schools are committed to creating a supportive learning environment where all individuals are valued for their unique contributions and are able to achieve their highest potential. We strongly believe that a diverse and inclusive environment is the best learning environment for our students and prepares them to live, work, and thrive in an increasingly global and multicultural community. We reject all prejudice, particularly those based on race, national and ethnic origin, religion, socioeconomic status, gender identity, sexual orientation, and physical characteristics.

This is a seasonal, stipended position. Interested candidates can send their cover letter, resume and list of references to Shannon Duckett, Human Resources Director, at [sduckett@spsfg.org](mailto:sduckett@spsfg.org). This position, and all positions at The St. Paul's Schools, requires the successful completion of a background check which include verification of employment history and criminal background (with specific attention to any crimes related to children, and convictions for any crimes). The St. Paul's Schools is an equal opportunity employer.